

**INSTITUTIONAL ETHICS COMMITTEE**  
**H. M. PATEL CENTRE FOR MEDICAL CARE & EDUCATION**  
**KARAMSAD, GUJARAT -388325**  
[Reg. No. ECR/ 331/ Inst/ GJ/ 2013]

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**STANDARD OPERATING PROCEDURE [SOP]**

**Revision – III, October 2015**

**Amendment 1**

**04/12/2015**

The Institutional Ethics Committee, HMPCMCE in its 64<sup>th</sup> Meeting held on 3<sup>rd</sup> December 2015 reviewed issues pertaining to change in fee structure for Clinical Trials in SOP [3<sup>rd</sup> Revision] effective from 1<sup>st</sup> October 2015. Following [6(a), 6 (b), 6 (c)] was unanimously agreed upon to be added in the SOP [3<sup>rd</sup> Revision]:

**V. PROCEDURE FOR SUBMISSION OF NEW APPLICATION**

6. No fee shall be charged for applications submitted by the investigators of the institution [HMPCMCE] for review EXCEPT for Clinical trials.
  - a. IEC fees for Clinical trials:
    - Rs. 40,000/- for initial review of each protocol
    - Rs. 4,000/- per year till site closure

***6 [a]. Change in yearly fees shall be applicable to new trials only***  
***6 [b]. Yearly fees shall count from date of approval of the new trial***  
***6 [c]. Yearly fees shall cover the follow up period of the clinical trials also***
7. Research projects initiated and submitted by investigators outside the institution [HMPCMCE] but to be conducted within the centre shall be accepted only after written permission granted by Institutional Research Group.
8. Research projects initiated and submitted by investigators outside the institution [HMPCMCE] and also to be conducted outside the institution shall not be accepted for review.
9. Research proposal review fees shall need to be deposited in favour of “Charutar Arogya Mandal” having PAN No: AAATC 1264G.